

# Term Base Examination

14-03-2024

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**AIMS**

Advanced Institutional Management System

A Project of

UNAZ Services Limited

## Overview

This examination implements a unique methodology for evaluating students, incorporating modules such as terms, observation, observation parameters, assessment, marksheet templates, subject marks reports, and template marks reports.

یہ امتحان طلباء کی تشخیص کے لیے ایک منفرد طریقہ کار کو لاگو کرتا ہے، ماڈیولز جیسے اصطلاحات، مشاہدہ، مشاہداتی پیرامیٹرز، اسسمنٹ، مارک شیٹ ٹیمپلیٹس، سبجیکٹ مارکس رپورٹس، اور ٹیمپلیٹ مارکس رپورٹس کو شامل کرتا ہے۔

## Detailed Introduction:

This examination implements a unique methodology for evaluating students, incorporating modules such as terms, observation, observation parameters, assessment, marksheet templates, subject marks reports, and template marks reports.

The system offers the flexibility to establish multiple terms for various examinations, all of which can be seamlessly integrated into the marksheet. There are no constraints on the number of terms that can be generated within a single academic year.

Assessment assumes a pivotal role in gauging students' comprehension, proficiency, and overall development across subjects. It aims to furnish a well-rounded evaluation encompassing both theoretical knowledge and practical aptitude.

Central to the examination process is the role of observation, which underpins the integrity and credibility of assessments. By fostering transparency and accountability, observation fosters a trustworthy evaluation framework for students.

Observation parameters delineate the specific criteria and facets monitored and evaluated by external observers during examinations, ensuring a thorough and fair assessment process.

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یہ نظام مختلف امتحانات کے لیے متعدد شرائط قائم کرنے کی لچک پیش کرتا ہے، جن میں سے سبھی کو بغیر کسی رکاوٹ کے مارک شیٹ میں ضم کیا جا سکتا ہے۔ شرائط کی تعداد پر کوئی پابندی نہیں ہے جو ایک تعلیمی سال کے اندر تیار کی جا سکتی ہیں۔

تشخیص طلباء کی فہم، مہارت، اور تمام مضامین میں مجموعی ترقی کا اندازہ لگانے میں ایک اہم کردار ادا کرتا ہے۔ اس کا مقصد نظریاتی علم اور عملی اہلیت دونوں پر مشتمل ایک اچھی طرح سے تشخیص پیش کرنا ہے۔

امتحان کے عمل کا مرکز مشاہدے کا کردار ہے، جو جائزوں کی دیانت اور اعتبار کی بنیاد رکھتا ہے۔ شفافیت اور جوابدہی کو فروغ دے کر، مشاہدہ طلباء کے لیے قابل اعتماد تشخیصی فریم ورک کو فروغ دیتا ہے۔

مشاہدے کے پیرامیٹرز امتحانات کے دوران بیرونی مبصرین کے ذریعہ نگرانی اور جانچ کے مخصوص معیار اور پہلوؤں کی وضاحت کرتے ہیں، ایک مکمل اور منصفانہ تشخیص کے عمل کو یقینی بناتے ہیں۔

## Steps to conduct an Exam from A to Z:

1. Create the term.
2. Create the exam grade for the examination.
3. Create the assessments.
4. Before creating observations, establish the observation parameters.
5. Create the observations.
6. Assign the observations and link the marks to them.
7. Create the exam and assign it to the students.
8. Enter the subjects and their respective marks.
9. Record the attendance and teacher remarks.
10. To publish an exam, you need to edit the exam and check the checkbox of the published exam.
11. To publish the result, you need to edit the exam and check the checkbox of the published result.

12. To print the mark sheet, create the template first.
13. Link the exam with the template.
14. Now, you can print the mark sheet.
15. To check the result on the student side, login to the student panel, go to TB Examination > Exam Result.

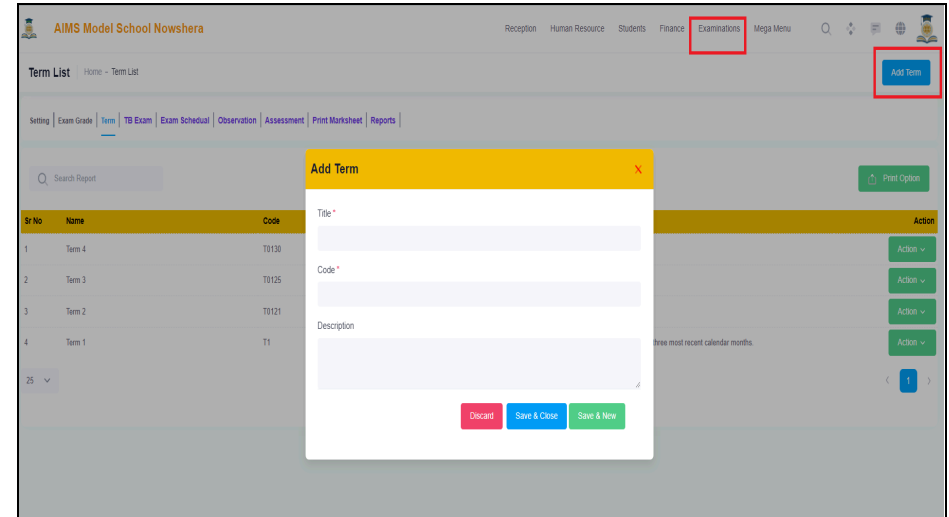
### 1. Create Term:

Click Examination in the Main Menu and Select TB Exam Management:

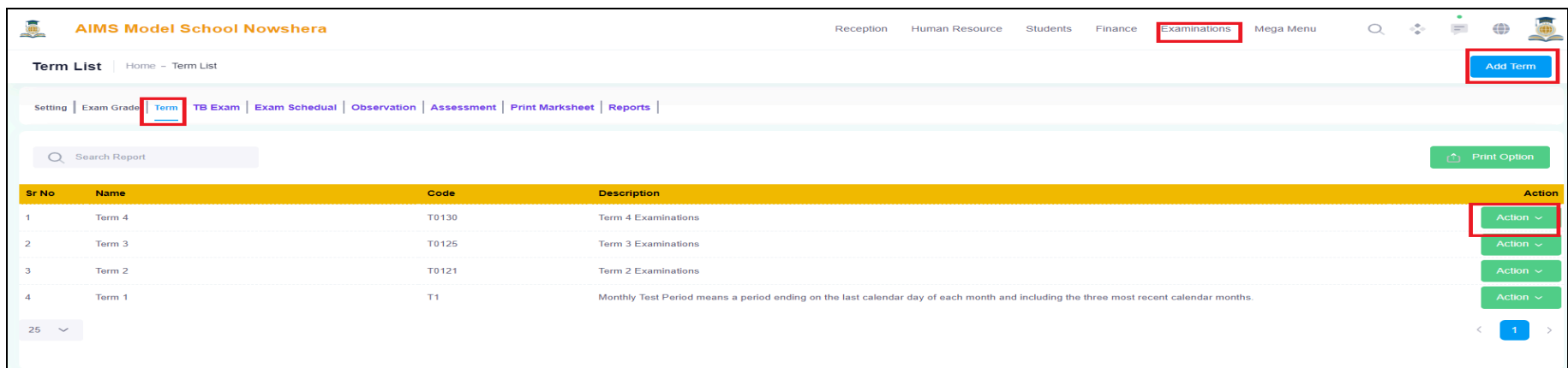
1. Click on Settings.
2. Click on Terms.
3. Click on Add Term Blue Button in the right top corner.

Add the Term in the Model on the screen and you will see that added term in the listing.

Terms can be edited or deleted from the actions green button in the listing.



### Terms Listing:



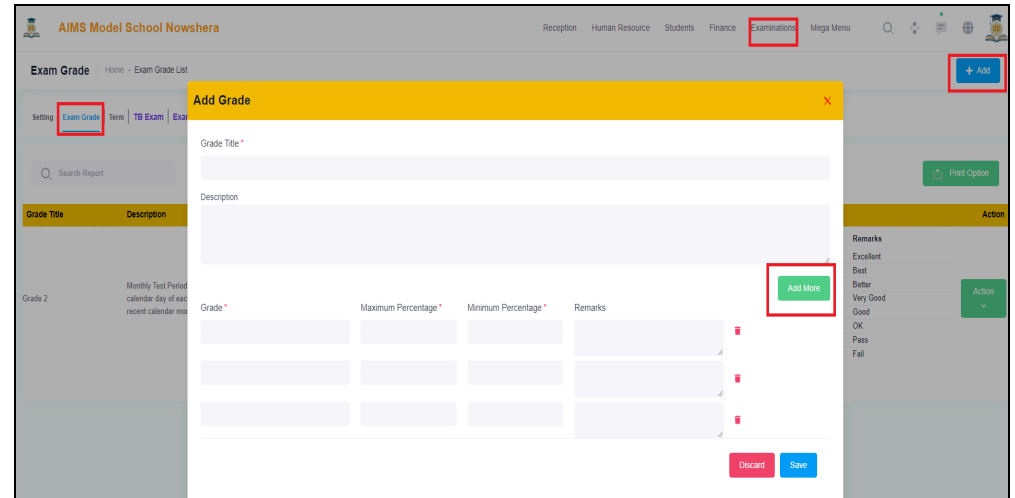
## 2. Create the exam grade for the examination:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on Settings.
2. Click on Exam Grades.
3. Click on Add Exam Grades Blue Button in the right top corner.
4. More grades can be added while clicking on the Add More Button.

Add the Exam Grades in the Model on the screen and you will see that added Exam Grades in the listing.

Exam Grades can be edited or deleted from the actions green button in the listing.



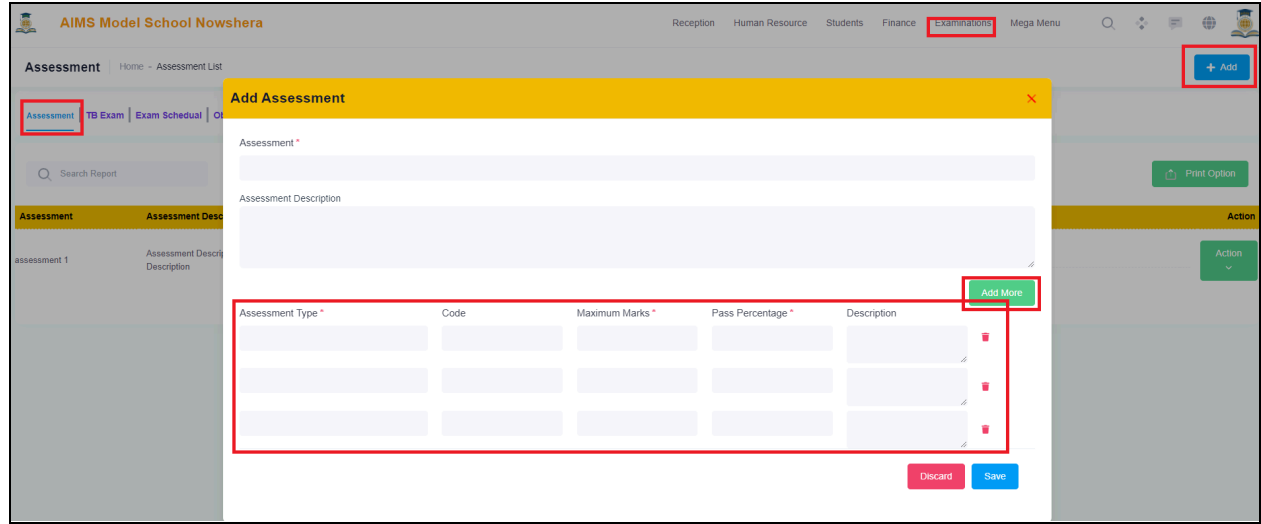
### Exam Grades Listing:

Grade Title	Description	Grade	Maximum Percentage	Minimum Percentage	Remarks	Action
Grade 2	Monthly Test Period means a period ending on the last calendar day of each month and including the three most recent calendar months.	A++	100	91	Excellent	<div style="border: 1px solid green; padding: 2px; display: inline-block;">Action</div>
		A+	90	81	Best	
		A	80	71	Better	
		B++	70	61	Very Good	
		B+	60	51	Good	
		C	50	41	OK	
		D	40	33	Pass	
		F	32	1	Fail	

### 3. Create the Assessments:

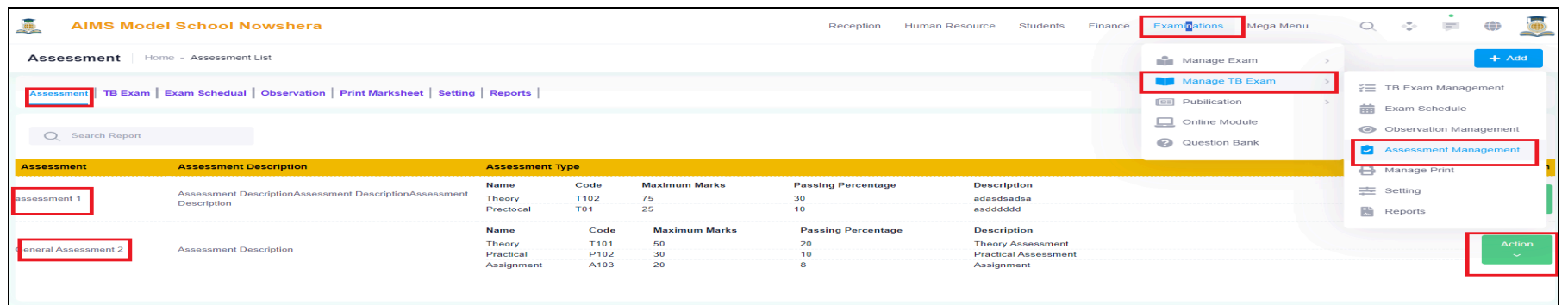
Click Examination in the Main Menu and Select Assessment Management:

1. Click on Add Assessments Blue Button in the right top corner.
2. More Assessment Types can be added while clicking on the Add More Button.
3. Add Assessment Type, Code, Maximum Marks, Minimum Marks and Description in the model and you will see the added assessment in the listings.



Assessments can be edited or deleted from the actions green button in the listing.

### Assessments Listing:

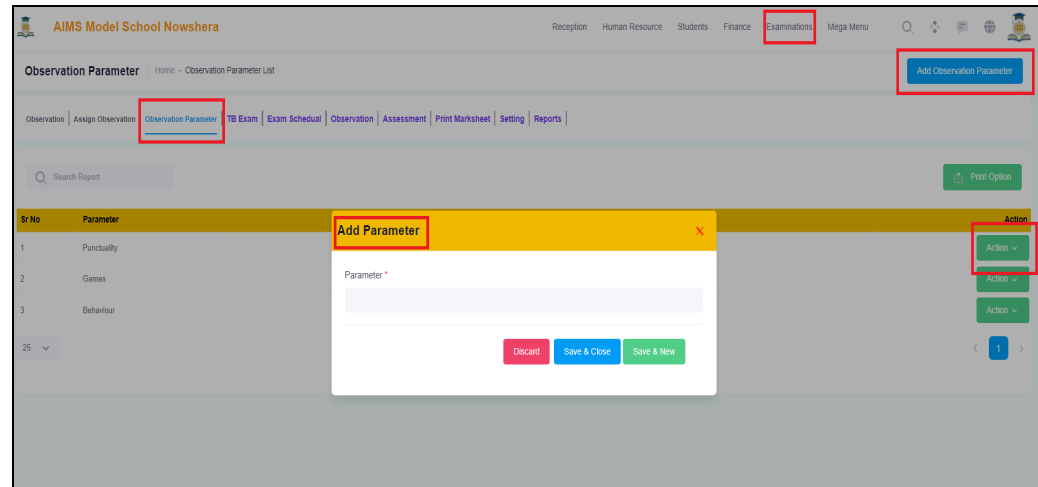


## 4. Observation Management:

Click Examination in the Main Menu and Select Observation Management:

### 4.1 Observation Parameters:

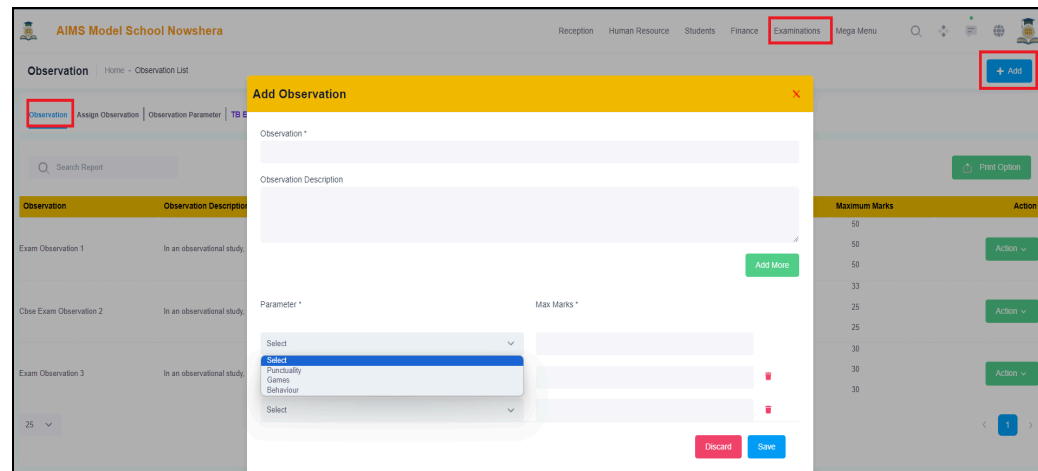
1. First you will need to create Observation Parameters.
2. Click on Add Observation Parameter Blue Button in the right top corner.
3. Create the Observation Parameter by entering data in the Model.



Observation Parameters can be edited or deleted from the actions green button in the listing.

### 4.2 Create Observation:

1. 2nd you will need to create an Observation.
2. Click on Add Observation Blue Button in the right top corner.
3. Create the Observation by entering data in the Model.
4. More Observations can be added while clicking on the Add More Button.



Observations can be edited or deleted from the actions green button in the listing.

AIMS Model School Nowshera

Reception Human Resource Students Finance Examinations Mega Menu

Observation Home - Observation List

Observation Assign Observation Observation Parameter TB Exam Exam Scheduling Observation Assessment Print Marksheet Setting Reports

Search Report Print Option

Observation	Observation Description	Parameter	Maximum Marks	Action
Exam Observation 1	In an observational study, researchers study how participants perform certain behaviours or activities without telling them what methods or behaviours to choose.	Punctuality	50	Action
Close Exam Observation 2	In an observational study, researchers study how participants perform certain behaviours or activities without telling them what methods or behaviours to choose.	Behaviour	50	Action
		Behaviour	50	
		Behaviour	33	Action
		Games	25	
		Punctuality	25	
		Punctuality	30	
Exam Observation 3	In an observational study, researchers study how participants perform certain behaviours or activities without telling them what methods or behaviours to choose.	Behaviour	30	Action
		Behaviour	30	

25

### 4.3 Assign Observation:

1. 3rd you will need to create an Observation to assign to students.
2. Click on Add Observation Blue Button in the right top corner.
3. Create the Observation Term by entering data in the Model.

Observations Terms can be edited or deleted from the actions green button in the listing.

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Reception Human Resource Students Finance Examinations Mega Menu

Assign Observation Home - Assign Observation List

Assign Observation Observation Parameter TB Exam Exam Scheduling Observation Assessment Print Marksheet Setting Reports

Search Report Print Option

Observation Term	Term	Action
Close Exam Observation 2	Term 1	Action
Exam Observation 1	Term 1	Action

25

Add Observation Term

Observation \*  
Select

Term \*  
Select

Description \*

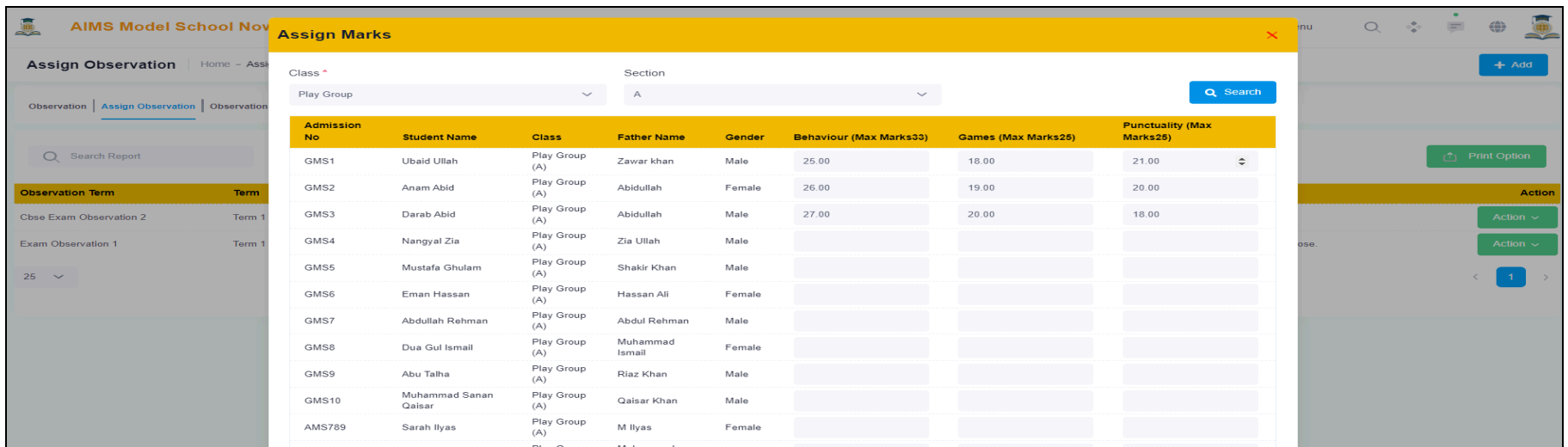
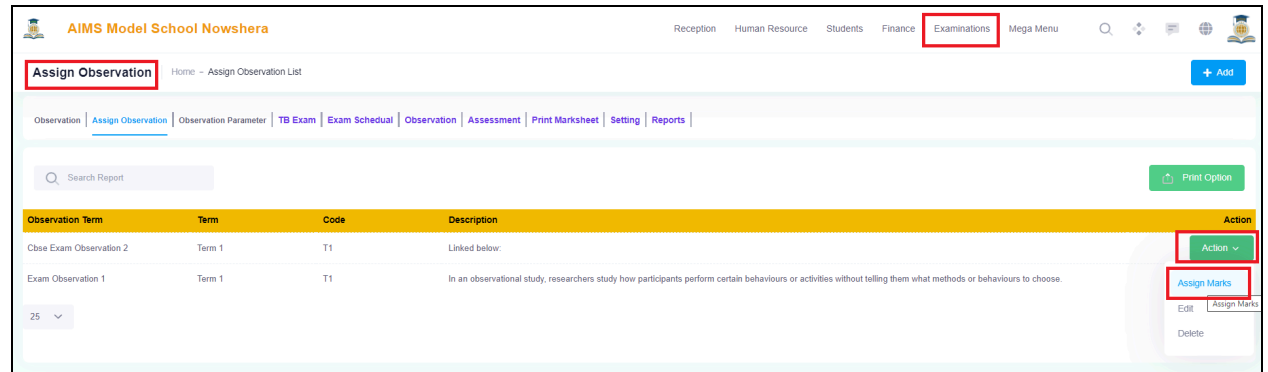
Save



After creating the Observation Terms, Click on the Actions Button to Assign this observation term to any particular Class - Section or Students.

**Assign Marks:**

When you click on the Assign Marks in the Actions Tab, The following screen will appear to assign marks.



The Assigned Marks can be edited by opening the same class and section from the same action button. The Same Observation Term Marks can be assigned to any class and section of the Institution.

These are the first important steps to be taken before creating an examination.

Now we are going to create a Term Base Examination and all the steps are explained below.

## 5. Create TB Exam:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on Add TB Exam Blue Button in the right top corner.
2. Add Exam Name,
  - 2.1 Check if you want to Publish,
  - 2.2 Check If you want to publish result on the Front Side,
  - 2.3 Select Term,
  - 2.4 Select Assessment, and
  - 2.5 Select Grades and
  - 2.6 Description in the model and you will see the added assessment in the listings.

TB Exam can be edited or deleted from the actions green button in the listing.

## TB Exam Listings:

Exam Name	Term	Subjects Included	Exam Published	Published Result	Description	Created At	Action
TB EXAM 1	Term 4	2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	TB EXAM 1TB EXAM 1TB EXAM 1TB EXAM 1	08-Mar-2024	Action
3rd Term 1st Exam	Term 3	10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	3rd Term 1st Exam	06-Mar-2024	Action
2nd Term 1st Exam	Term 2	10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	2nd Term 1st Exam	06-Mar-2024	Action
1st Term 1st Exam	Term 1	10	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	1st Term 1st Exam	06-Mar-2024	Action

## 6. Assign / View Students:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on Assign / View Tab to Assign TB Exam to the students of a particular Class and Section..
2. Select Exam from Drop Down,
3. Select Class,
4. Select Section,
5. Select Students from List or Select All,
6. Click on the Assign Blue Button in the bottom,

Now the Exam has been successfully Assigned to the selected students.

**AIMS Model School Nowshera**

Reception | Human Resource | **Students** | Finance | **Examinations** | Mega Menu

Home - Assign Student

TB Exam: **Assign / View Student** | Exam Subjects | Exam Marks | Exam Attendance | Teacher Remark | Generate Exam Rank | Exam Scheduling | Observation | Assessment | Print Marksheet | Setting | Reports

Exam \*  
1st Term 1st Exam

Class \*  
Play Group

Section  
A

Search

Print Option

All	Student Name	Admission No	Class (Section)	Father Name	Category	Gender
<input checked="" type="checkbox"/>	Ubaid Ullah	GMS1	Play Group (A)	Zawar khan		Male
<input checked="" type="checkbox"/>	Anam Abid	GMS2	Play Group (A)	Abdullah		Female
<input checked="" type="checkbox"/>	Darab Abid	GMS3	Play Group (A)	Abdullah		Male
<input checked="" type="checkbox"/>	Nangyal Zia	GMS4	Play Group (A)	Zia Ullah		Male
<input checked="" type="checkbox"/>	Mustafa Ghulam	GMS5	Play Group (A)	Shakir Khan		Male
<input checked="" type="checkbox"/>	Eman Hassan	GMS6	Play Group (A)	Hassan Ali		Female
<input checked="" type="checkbox"/>	Abdullah Rehman	GMS7	Play Group (A)	Abdul Rehman		Male
<input checked="" type="checkbox"/>	Dua Gul Ismail	GMS8	Play Group (A)	Muhammad Ismail		Female
<input checked="" type="checkbox"/>	Abu Talha	GMS9	Play Group (A)	Riaz Khan		Male
<input checked="" type="checkbox"/>	Muhammad Sanan Qaisar	GMS10	Play Group (A)	Qaisar Khan		Male
<input checked="" type="checkbox"/>	Sarah Ilyas	AMS789	Play Group (A)	M Ilyas		Female
<input checked="" type="checkbox"/>	Muhammad Zakria	AMS96352	Play Group (A)	Muhammad Shafiq		Male
<input checked="" type="checkbox"/>	Shah Alam	AMS85241	Play Group (A)	Imtiaz Ali		Male

## 7. Exam Subjects:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on Exam Subjects Tab to Add TB Exam Subjects to the students of a particular Class and Section..
2. Select Exam from Drop Down,
3. Select Class,
4. Select Section,
5. Click on the Add Subjects Blue Button to Add Subjects,
6. Select Subject from Drop Down,
7. Select Theory / Practical or Assessment (Added in Assessment)
8. Select Date,
9. Enter Paper Start Timing,
10. Enter Paper duration in Minutes,
11. Enter Room / Hall Number
12. Click on Save Button to Save the Exam Schedule.

The screenshot displays the 'Exam Subjects' management interface. At the top, there is a navigation menu with options like 'TB Exam', 'Assign / View Student', 'Exam Subjects', 'Exam Marks', 'Exam Attendance', 'Teacher Remark', 'Generate Exam Rank', 'Exam Scheduling', 'Observation', 'Assessment', 'Print Marksheet', 'Setting', and 'Reports'. The 'Exam Subjects' tab is active and highlighted.

Below the navigation menu, there is a search bar with three dropdown menus: 'Exam \*' (set to '1st Term 1st Exam'), 'Class \*' (set to 'Play Group'), and 'Section' (set to 'A'). A 'Search' button is located to the right of these dropdowns. A 'Print Option' button is visible in the top right corner.

The main content area shows a table of exam subjects. The table has the following columns: Subject, Assessment, Date, Time, Duration, Room No, and Action. The table contains four rows of data:

Subject	Assessment	Date	Time	Duration	Room No	Action
English (AIMS1)	<input checked="" type="checkbox"/> Theory (T102) <input type="checkbox"/> Practical (T01)	06-Mar-2024	09:00:00	180	1	
Maths (AIMS2)	<input checked="" type="checkbox"/> Theory (T102) <input type="checkbox"/> Practical (T01)	07-Mar-2024	09:00:00	180	1	
Islamic Studies (AIMS3)	<input checked="" type="checkbox"/> Theory (T102) <input type="checkbox"/> Practical (T01)	08-Mar-2024	09:00:00	180	1	
Urdu (AIMS4)	<input checked="" type="checkbox"/> Theory (T102) <input type="checkbox"/> Practical (T01)	09-Mar-2024	09:00:00	180	1	

At the bottom right of the interface, there is a '+ Add Exam Subject' button and a 'Save' button.

## 8. Exam Marks:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on Exam Marks Tab to Add TB Exam Marks to the students of a particular Class and Section..
2. Select Exam from Drop Down,
3. Select Class,
4. Select Section, (Click Search Button and All the Assigned Subject will appear, Then Click on the Green Enter Marks Button in each line to enter marks).

AIMS Model School Nowshera

Reception Human Resource Students Finance Examinations Mega Menu

Exam Marks Home - Exam Marks

TB Exam Assign / View Student Exam Subjects Exam Marks Exam Attendance Teacher Remark Generate Exam Rank Exam Scheduling Observation Assessment Print Marksheet Setting Reports

Exam \* Class \* Section

2nd Term 1st Exam Nursery A Search

Subject	Date	Start Time	Room Number	Enter Marks
English (AIMS1)	18-Mar-2024	09:00:00	1	Enter Marks
Maths (AIMS2)	19-Mar-2024	09:00:00	1	Enter Marks
Islamic Studies (AIMS3)	20-Mar-2024	09:00:00	1	Enter Marks
Urdu (AIMS4)	21-Mar-2024	09:00:00	1	Enter Marks
Chemistry (AIMS5)	22-Mar-2024	09:00:00	1	Enter Marks
Chemistry Practical (AIMS5-1)	23-Mar-2024	09:00:00	1	Enter Marks

Now Exam Subject Marks can be entered in the following shown image.

AIMS Model School Nowshera Enter English Marks

Exam Marks Home - Exam Marks

TB Exam Assign / View Student Exam Subjects

Exam \* Class \* Section

2nd Term 1st Exam Nursery A Search

Subject	Admission No	Roll Number	Student Name	Class	Father Name	Theory (T102)	Note	Enter Marks
English (AIMS1)	GMS21	21	Muhammad ayan	Nursary(A)	Muhammad Asif	<input type="checkbox"/> Mark as Absent 66.00		Enter Marks
Maths (AIMS2)	GMS22	22	Muhammad Danish	Nursary(A)	Hassan Badshah	<input type="checkbox"/> Mark as Absent 67.00		Enter Marks
Islamic Studies (AIMS3)	GMS23	23	Kashmala Zubair	Nursary(A)	Zubair khan	<input type="checkbox"/> Mark as Absent 68.00		Enter Marks
Urdu (AIMS4)	GMS24	24	Anfal gul	Nursary(A)	Ikram shah	<input type="checkbox"/> Mark as Absent 69.00		Enter Marks
Chemistry (AIMS5)	GMS25	25	Iqrar	Nursary(A)	Zia ur Rahman	<input type="checkbox"/> Mark as Absent 70.00		Enter Marks
Chemistry Practical (AIMS5-1)	GMS26	26	Muhammad Shahid Khan	Nursary(A)	Fazli hadi A	<input type="checkbox"/> Mark as Absent 71.00		Enter Marks
	GMS27	27	Umar khalid	Nursary(A)	Shah khalid 2	<input type="checkbox"/> Mark as Absent 72.00		Enter Marks
	GMS28	28	Hamdan	Nursary(A)	Aqil khan	<input type="checkbox"/> Mark as Absent 71.00		Enter Marks
	GMS29	29	Mubasir	Nursary(A)	fayaz	<input type="checkbox"/> Mark as Absent 70.00		Enter Marks
	GMS30	30	Emma	Nursary(A)	Aman Ali	<input type="checkbox"/> Mark as Absent 69.00		Enter Marks

Click on the Blue Save Button to save the entered Marks.

## 9. Exam Attendance:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on Exam Attendance Tab to Add TB Exam Attendance to the students of a particular Class and Section..
2. Select Exam from Drop Down,
3. Select Class,
4. Select Section, (Click Search Button and All the Assigned students list will appear, Then enter the Total Attendance Days and enter individual student attendance in the relevant field).
5. Click on the Blue Save Button in the bottom to save the attendance.
6. The Entered Attendance will be shown in the Student Exam Report Card accordingly.

AIMS Model School Nowshera

Reception Human Resource Students Finance Examinations Mega Menu

Attendance Home - Exam Attendance

Assign / View Student Exam Subjects Exam Marks Exam Attendance Teacher Remark Generate Exam Rank Exam Scheduling Observation Assessment Print Marksheet Setting Reports

Class \* Section

1st Exam Nursery A Search

Attendance Days \* 100

No	Roll Number	Student Name	Class	Father Name	Gender	Total Present Days
	21	Muhammad ayan	Nursary(A)	Muhammad Asif	Male	98
	22	Muhammad Danish	Nursary(A)	Hassan Badshah	Male	97
	23	Kashmala Zubair	Nursary(A)	Zubair khan	Female	96
	24	Anfal gul	Nursary(A)	Ikram shah	Female	94
	25	Iqrar	Nursary(A)	Zia ur Rahman	Male	95
	26	Muhammad Shahid Khan	Nursary(A)	Fazli hadi A	Male	96
	27	Umar khalid	Nursary(A)	Shah khalid 2	Male	97

## 10. Teacher Remarks:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on the Teacher Remarks Tab to Add Teacher Remarks to the students of a particular Class and Section..
2. Select Exam from Drop Down,
3. Select Class,
4. Select Section, (Click Search Button and All the Assigned students list will appear, Then enter the Remarks according the Marks achieved in this examination in the relevant field).
5. Click on the Blue Save Button in the bottom to save the remarks.
6. The Entered remarks will be shown in the Student Exam Report Card accordingly.

Model School Nowshera

Reception Human Resource Students Finance Examinations Mega Menu

Home - Teacher Remark

View Student Exam Subjects Exam Marks Exam Attendance **Teacher Remark** Generate Exam Rank Exam Scheduling Observation Assessment Print Marksheet Setting Reports

Class \* Section

m Nursary A Search

Roll Number	Class	Section	Student Name	Gender	Marks (400)	Remarks
24	Nursary	A	Anfal gul	female	337.00	Very good Achievement, Keep it up.
30	Nursary	A	Emma	female	315.00	Very good Achievement, Keep it up.
28	Nursary	A	Hamdan	male	320.00	Very good Achievement, Keep it up.
25	Nursary	A	Iqrar	male	342.00	Very good Achievement, Keep it up.
23	Nursary	A	Kashmala Zubair	female	331.00	Very good Achievement, Keep it up.
29	Nursary	A	Mubasir	male	311.00	Very good Achievement, Keep it up.
21	Nursary	A	Muhammad ayan	male	325.00	Very good Achievement, Keep it up.
22	Nursary	A	Muhammad Danish	male	329.00	Very good Achievement, Keep it up.
26	Nursary	A	Muhammad Shahid Khan	male	333.00	Very good Achievement, Keep it up.

## 11. Generate Exam Ranks:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on Generate Exam Ranks Tab to generate ranks for the students of a particular Class and Section..
2. Select Exam from Drop Down,
3. Select Class,
4. Select Section, (Click Search Button and All the Assigned students list will appear, Then click on the big blue Generate Rank Button and the system will generate exam achieved rank for all students).
5. The ranks will be shown in the Student Exam Report Card accordingly.

**AIMS Model School Nowshera**

Reception Human Resource Students Finance **Examinations** Mega Menu

Generate Rank | Home - Generate Rank

Exam | Assign / View Student | Exam Subjects | Exam Marks | Exam Attendance | Teacher Remark | **Generate Exam Rank** | Exam Scheduling | Observation | Assessment | Print Marksheet | Setting | Reports

Exam \* Class \* Section

3rd Term 1st Exam | Nursary | A | Search

Rank has already generated, you can update rank.

Admission No	Student Name	Class	Father Name	Date Of Birth	Gender	Mobile Number
25	Iqrar	Nursary(A)	Zia ur Rahman	05-Feb-2017	Male	3410406661
24	Anfal gul	Nursary(A)	Ikram shah	05-Feb-2017	Female	3339919309
27	Umar khalid	Nursary(A)	Shah khalid 2	05-Feb-2017	Male	3410406661
26	Muhammad Shahid Khan	Nursary(A)	Fazli hadi A	05-Feb-2017	Male	3410406661
23	Kashmala Zubair	Nursary(A)	Zubair khan	05-Feb-2017	Female	3009841526
22	Muhammad Danish	Nursary(A)	Hassan Badshah	05-Feb-2017	Male	3469015410
21	Muhammad ayan	Nursary(A)	Muhammad Asif	05-Feb-2017	Male	3023556393
28	Hamdan	Nursary(A)	Aqil khan	05-Feb-2017	Male	3410406661
30	Emma	Nursary(A)	Aman Ali	05-Feb-2017	Female	3115777670
29	Mubasir	Nursary(A)	fayaz	05-Feb-2017	Male	3115777670

Generate Rank



## 12.Exam Schedule:

Click Examination in the Main Menu and Select TB Exam Management:

1. Click on Exam Schedule Tab to view and print for a particular Class and Section..
2. Select Exam from Drop Down,
3. Select Class,
4. Select Section, (Click Search Button and selected exam schedule will appear.

Click on the Print Options to print the Exam Schedule.

Subject	Date	Start Time	Duration (minute)	Room Number
English (AIMS1)	12-Mar-2024	09:00:00	120	1
Maths (AIMS2)	13-Mar-2024	09:00:00	120	1
Islamic Studies (AIMS3)	14-Mar-2024	09:00:00	120	1
Urdu (AIMS4)	15-Mar-2024	09:00:00	120	1

Print dialog options:

- Destination: Save as PDF
- Pages: All
- Layout: Landscape

### 13. Add Printing Template:

Click Examination in the Main Menu and Select Print Management:

1. Click on Template Tab to create a template for a particular exam with some selections.
2. Click on the Add Template Button in the right top corner and the template model will appear.
3. Select and enter all the relevant information as required.

The screenshot displays the 'Add Template' form within the AIMS Model School Nov application. The form is titled 'Add Template' and features a yellow header bar. The main content area is divided into several sections:

- Template Name:** A text input field containing 'Dummy Final Term Template'.
- Marksheet Type:** Two toggle switches for 'Landscape' (checked) and 'Portrait' (unchecked).
- Information to Show:** A grid of toggle switches for various fields: Student Name, Father Name, Mother Name, Exam Session, Admission No, Division, Roll Number, Photo, Class, Section, Date Of Birth, and Teacher Remark. Most are checked.
- Signatures:** Three sections for 'Left Sign (100px X 50px)', 'Middle Sign (100px X 50px)', and 'Right Sign (100px X 50px)', each with a 'Choose file' button and 'No file chosen' text.
- Footer Text:** A rich text editor with a toolbar containing various formatting options like bold, italic, link, and text color.
- Template Description:** A large text area for entering a description.

A 'Save' button is located at the bottom right of the form. The background shows a sidebar with a 'Template' tab selected and a main content area with a 'Print Option' button and an 'Action' menu.


Welcome Back: Muhammad Ilyas (Super Admin) Current Session: 2023-24 UNAZ SERVICES LTD About Support Purchase Help

**Template View:**

Click on the Actions in the template listings and then click on View to view the template.

**1st & 2nd Term Exam**

**Report Card**  
ACADEMIC SESSION : 2023-24

Admission No. : 18001      Roll Number : 101  
 Student's Name :      Date Of Birth : 03-11-2014  
 Father's Name :        
 Class Section : Class 3 (A)  
 Result Declaration Date : 26-09-2023

Scholastic Areas	T1				T2				T1+T2		Rank	
	PT-I(10)	Multiple Assessment (10)	Half Yearly(80)	Total(100)	PT-II(10)	Multiple Assessment-2 (10)	Annual(80)	Total(100)	Marks Obtained (100%)	Grade		
ENGLISH (001)	3.50	8.00	48.50	60.00	3.50	8.00	28.00	39.50	9.75	c2	28	
HINDI (001)	3.50	8.00	48.50	60.00	3.50	8.00	28.00	39.50	9.75	c2	28	
MATHEMATICS (001)	3.50	8.00	48.50	60.00	3.50	8.00	28.00	39.50	9.75	c2	28	
EVS (001)	3.50	8.00	48.50	60.00	3.50	8.00	28.00	39.50	9.75	c2	28	
COMPUTER (001)	3.50	8.00	48.50	60.00	3.50	8.00	28.00	39.50	9.75	c2	28	
Overall Marks : 270.00/350				Percentage 77.14				Grade : C+		Rank : 1		

Attendance Overall	Total Working Days		Days Present	
	100		78	
		78.00		

**Class Teacher Remark :** Class teacher remark here

Grading Scale: A+ (100% - 90%), B+ (80% - 89.99%), C+ (50% - 79.99%), D (40% - 49.99%), E (0% - 39.99%)  
 "Congratulations! Your hard work and dedication have paid off. Your academic performance this semester reflects your commitment to excellence. Keep up the good work and continue to strive for success in all your endeavors. We are proud of your achievements and look forward to seeing your continued growth and success in the future."

After Creating the Template, Now we need to Link our Exams to the Template to produce the desired Report Cards for the Student showing the results on the basis of linked exams.

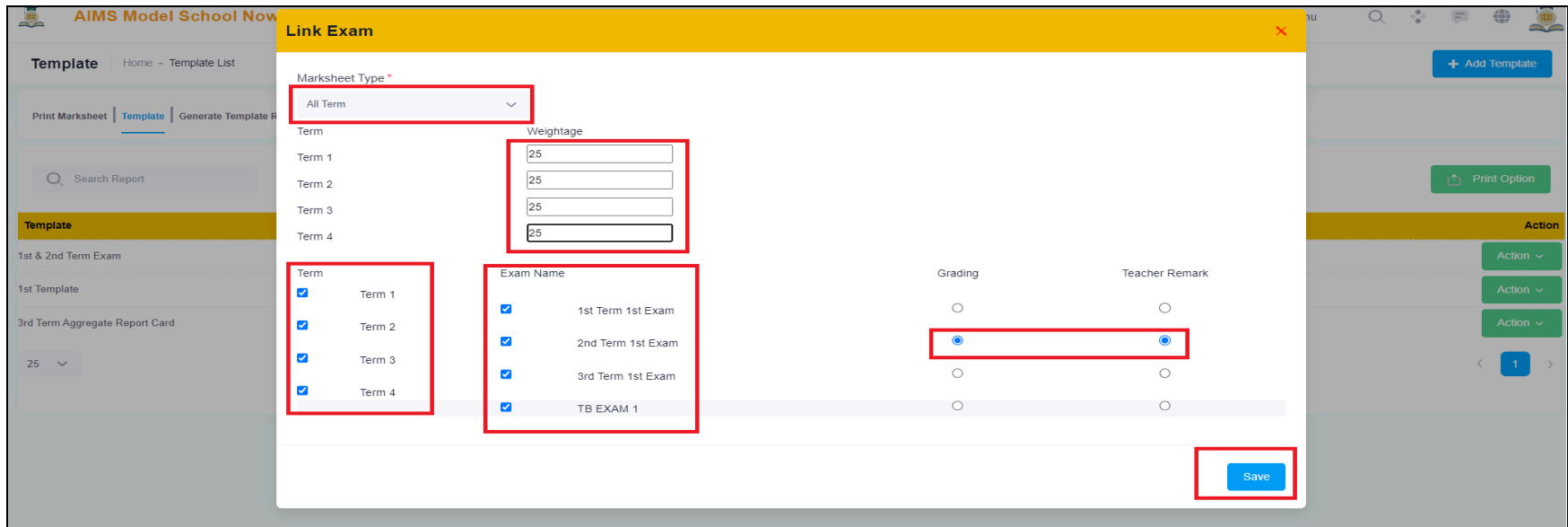
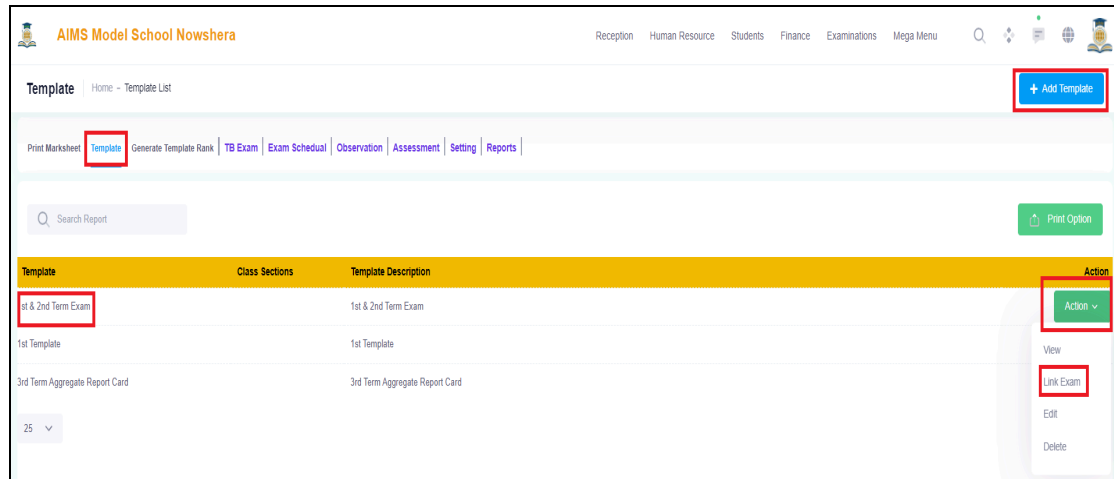
**Link Exam:**

Click on Link Exams in the Action Green Button and the Following Screen will appear to link the exams.


There are Four Options Available on the link exam screen.

**1. All Terms:**

To Link All Terms, Weightage needs to be divided on all Terms. Weightage must not exceed a total of 100. As it calculates overall results on the basis of 100%.



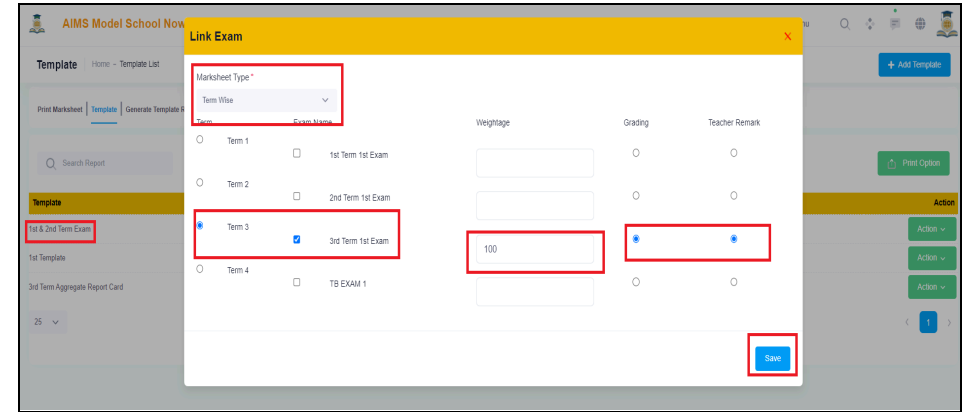
All Terms Report Card Print will preview as below:

<b>Report Card</b>															
<b>ACADEMIC SESSION : 1</b>															
<b>Admission No.</b>				: GMS1				<b>Roll Number</b>				: 1			
<b>Student's Name</b>				: Ubaid Ullah				<b>Date Of Birth</b>				: 05-Feb-2017			
<b>Father's Name</b>				: Zawar khan											
<b>Class Section</b>				: Play Group (A)											
<b>Result Declaration Date</b>				: 18-Mar-2024											
Scholastic Areas	Term 1 (T1)				Term 2 (T0121)				Term 3 (T0125)				Term 1 (33) + Term 2 (33) + Term 3 (34)		
	1st Term 1st Exam		Total	Grade	2nd Term 1st Exam		Total	Grade	3rd Term 1st Exam		Total	Grade	Grand Total out of (100)	Grade	Rank
Subject	Theory (T102)	Prectocal (T01)			Theory (T102)	Prectocal (T01)			Theory (T102)	Prectocal (T01)					
English (AIMS1)	75	25	56.00	A	75	5.00	70.00	B++	75	25	51.00	B++	70.86	B++	8
Maths (AIMS2)	45.00	xx	45.00	B+	66.00	22.00	88.00	A+	61.00	xx	61.00	A+	76.49	A	14
Islamic Studies (AIMS3)	43.00	xx	43.00	B+	55.00	22.00	77.00	A	51.00	xx	51.00	B++	67.45	B++	3
Urdu (AIMS4)	54.00	xx	54.00	A	45.00	22.00	67.00	B++	45.00	xx	45.00	B+	66.27	B++	12
<b>Overall Marks : 281.07/400</b>				<b>Percentage : 70.27</b>				<b>Grade : B++</b>				<b>Rank : 11</b>			
Exam Observation 1						Cbse Exam Observation 2									
Activity			Term 1			Activity			Term 1						
Punctuality			B++			Behaviour			A						
Behaviour			A			Games			A						
Behaviour			A			Punctuality			A+						
Attendance Overall			Total Working Days			Days Present									
			300			188			62.67						
<b>Class Teacher Remark : Very Good</b>															
Grading Scale : A++ (100% - 91%), A+ (90% - 81%), A (80% - 71%), B++ (70% - 61%), B+ (60% - 51%), C (50% - 41%), D (40% - 33%), F (32% - 1%)															
"Congratulations! Your hard work and dedication have paid off. Your academic performance this semester reflects your commitment to excellence. Keep up the good work and continue to strive for success in all your endeavors. We are proud of your achievements and look forward to seeing your continued growth and success in the future."															

## 2. Term Wise Template

To Link All Term Wise Templates, Weightage must not exceed a total of 100. As it calculates overall results on the basis of 100%.


Mark Sheet Print for Term Wise Template selected.



Your computer / Ubaid Ullah\_GMS1 (15)

### Report Card

ACADEMIC SESSION : 1

<b>Admission No.</b> : GMS1	<b>Roll Number</b> : 1	
<b>Student's Name</b> : Ubaid Ullah	<b>Date Of Birth</b> : 05-Feb-2017	
<b>Father's Name</b> : Zawar khan		
<b>Class Section</b> : Play Group (A)		
<b>Result Declaration Date</b> : 17-Mar-2024		

Scholastic Areas	Term 3 (T0125)				
	3rd Term 1st Exam		3rd Term 1st Exam (100)		
	Theory (T102) 75	Prectocal (T01) 25	Grand Total out of (100)	Total	Rank
English (AIMS1)	51.00	xx	68.00	B++	
Maths (AIMS2)	61.00	xx	81.33	A+	
Islamic Studies (AIMS3)	51.00	xx	68.00	B++	
Urdu (AIMS4)	45.00	xx	60.00	B+	
<b>Overall Marks : 277.33/400</b>	<b>Percentage : 69.33</b>		<b>Grade : B++</b>	<b>Rank :</b>	

Attendance Overall	Total Working Days	Days Present	
	100	91	91.00

**Class Teacher Remark :** Very Good

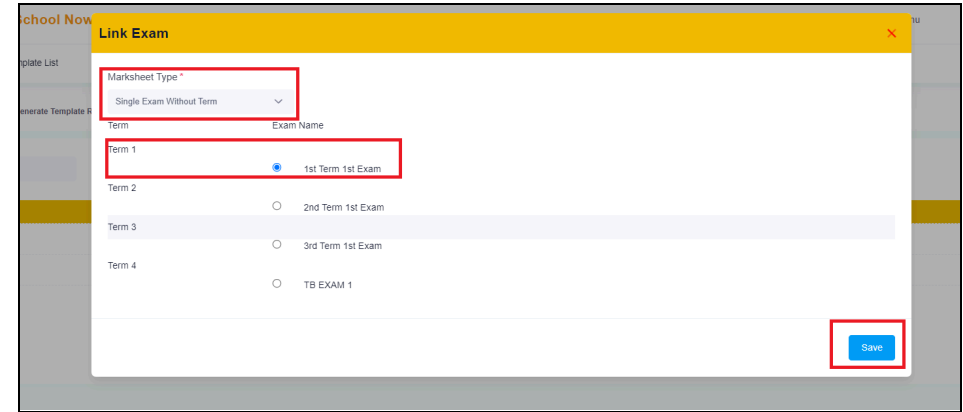
Grading Scale : A++ (100% - 91%), A+ (90% - 81%), A (80% - 71%), B++ (70% - 61%), B+ (60% - 51%), C (50% - 41%), D (40% - 33%), F (32% - 1%)

\*Congratulations! Your hard work and dedication have paid off. Your academic performance this semester reflects your commitment to excellence. Keep up the good work and continue to strive for success in all your endeavors. We are proud of your achievements and look forward to seeing your continued growth and success in the future.\*

### 3. Single Exam Without Term Template

To Link Single Exam Without Term, There is no weightage in this single exam without term..

Mark Sheet Print for Single Exam Without Term Template selected.



## Report Card

ACADEMIC SESSION : 1

<b>Admission No.</b> : GMS1	<b>Roll Number</b> : 1	
<b>Student's Name</b> : Ubaid Ullah	<b>Date Of Birth</b> : 05-Feb-2017	
<b>Father's Name</b> : Zawar khan		
<b>Class Section</b> : Play Group (A)		
<b>Result Declaration Date</b> : 18-Mar-2024		

Subject	Theory (-T102) 75	Prectocal (-T01) 25	Total	Grade	Rank
English (AIMS1)	56.00	xx	56	A	2
Maths (AIMS2)	45.00	xx	45	B+	5
Islamic Studies (AIMS3)	43.00	xx	43	B+	1
Urdu (AIMS4)	54.00	xx	54	A	1
English (AIMS1)	56.00	xx	56	A	2
Maths (AIMS2)	45.00	xx	45	B+	5
Islamic Studies (AIMS3)	43.00	xx	43	B+	1
Urdu (AIMS4)	54.00	xx	54	A	1
Chemistry (AIMS5)	N/A	xx	0	-	1
Chemistry Practical (AIMS5-1)	xx	N/A	0	-	1
<b>Overall Marks : 396.00/700</b>	<b>Percentage : 56.57</b>	<b>Grade : B+</b>	<b>Rank : 8</b>		

Attendance Overall	Total Working Days	Days Present	
	100	97	97.00

**Class Teacher Remark** : Excellent, Keep it Up

Grading Scale : A++ (100% - 91%), A+ (90% - 81%), A (80% - 71%), B++ (70% - 61%), B+ (60% - 51%), C (50% - 41%), D (40% - 33%), F (32% - 1%)

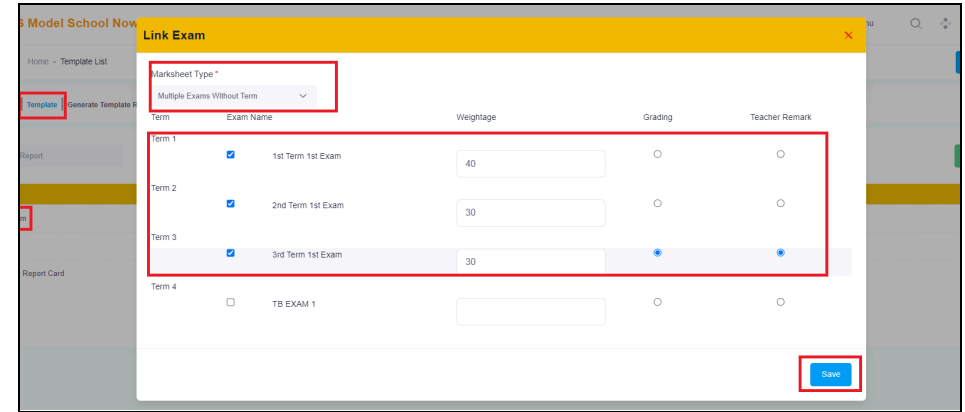
"Congratulations! Your hard work and dedication have paid off. Your academic performance this semester reflects your commitment to excellence. Keep up the good work and continue to strive for success in all your endeavors. We are proud of your achievements and look forward to seeing your continued growth and success in the future."

4. Multiple Exams Without Term Template

To Link Multiple Exams Without Terms, Weightage must not exceed a total of 100. As it calculates overall results on the basis of 100%.

Mark Sheet Print for Multiple Exams Without Terms Template selected.

**Note: (Template Rank must be generated for each template and each exam if you want to show in Report Cards).**



### Report Card

ACADEMIC SESSION : 1

<p><b>Admission No.</b> : GMS1  <b>Student's Name</b> : Ubaid Ullah  <b>Father's Name</b> : Zawar Khan  <b>Class Section</b> : Play Group (A)  <b>Result Declaration Date</b> : 18-Mar-2024</p>	<p><b>Roll Number</b> : 1  <b>Date Of Birth</b> : 05-Feb-2017</p>	
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Scholastic Areas	1st Term 1st Exam				2nd Term 1st Exam				3rd Term 1st Exam				1st Term 1st Exam (30) + 2nd Term 1st Exam (30) + 3rd Term 1st Exam (40)		
	Theory (T102) 75	Prectocal (T01) 25	Total	Grade	Theory (T102) 75	Prectocal (T01) 25	Total	Grade	Theory (T102) 75	Prectocal (T01) 25	Total	Grade	Grand Total out of (100)	Grade	Rank
English (AIMS1)	56.00	xx	56	A	65.00	5.00	70	B++	N/A	xx	0	-	43.40	C	6
Maths (AIMS2)	45.00	xx	45	B+	66.00	22.00	88	A+	N/A	xx	0	-	44.40	C	11
Islamic Studies (AIMS3)	43.00	xx	43	B+	55.00	22.00	77	A	N/A	xx	0	-	40.30	D	1
Urdu (AIMS4)	54.00	xx	54	A	45.00	22.00	67	B++	N/A	xx	0	-	41.70	C	3
Chemistry (AIMS5)	N/A	xx	0	-	N/A	xx	0	-	N/A	xx	0	-	0	-	1
Chemistry Practical (AIMS5-1)	xx	N/A	0	-	xx	N/A	0	-	xx	N/A	0	-	0	-	1

Overall Marks : 169.80/600 Percentage : 28.30 Grade : F Rank : 5

Attendance Overall	Total Working Days	Days Present	
	300	188	62.67

**Class Teacher Remark** : Very Good

Grading Scale : A++ (100% - 91%), A+ (90% - 81%), A (80% - 71%), B++ (70% - 61%), B+ (60% - 51%), C (50% - 41%), D (40% - 33%), F (32% - 1%)

"Congratulations! Your hard work and dedication have paid off. Your academic performance this semester reflects your commitment to excellence. Keep up the good work and continue to strive for success in all your endeavors. We are proud of your achievements and look forward to seeing your continued growth and success in the future."



### 14.Reports:

Click Examination in the Main Menu and Select Reports:

Click on Reports Tab to generate reports for a particular exam with some selections.

#### Subject Marks Wise Report:

1. Select Exam
2. Select Class
3. Select Section = Click on Search

**Exam Subject** | Home - Exam Subject

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[Subject Marks Wise Report](#) | [Template Marks Report](#) | [TB Exam](#) | [Exam Scheduling](#) | [Observation](#) | [Assessment](#) | [Print Marksheet](#) | [Setting](#)

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Exam \* Class \* Section \*

2nd Term 1st Exam
Play Group
A
Search
Print Option

---

**2nd Term 1st Exam** Print

Student	Admission No	Father Name	English (AIMS1)		Maths (AIMS2)		Islamic Studies (AIMS3)		Urdu (AIMS4)		Total Marks	Percentage (%)	Grade	Rank
			Theory (T102) (Max - 75)	Practical (T01) (Max - 25)	Theory (T102) (Max - 75)	Practical (T01) (Max - 25)	Theory (T102) (Max - 75)	Practical (T01) (Max - 25)	Theory (T102) (Max - 75)	Practical (T01) (Max - 25)				
Anam Abid	GMS2	Abdullah	67.00	4.00	66.00	22.00	55.00	22.00	45.00	22.00	303/400	75.75	A	1
Ubaid Ullah	GMS1	Zawar khan	65.00	5.00	66.00	22.00	55.00	22.00	45.00	22.00	302/400	75.50	A	2
Eman Hassan	GMS6	Hassan Ali	66.00	22.00	55.00	22.00	55.00	11.00	45.00	22.00	298/400	74.50	A	3
Darab Abid	GMS3	Abdullah	45.00	6.00	66.00	22.00	55.00	22.00	54.00	22.00	292/400	73.00	A	4
Nangyal Zia	GMS4	Zia Ullah	46.00	3.00	66.00	22.00	55.00	22.00	54.00	22.00	290/400	72.50	A	5
Abu Talha	GMS9	Riaz Khan	56.00	21.00	44.00	22.00	44.00	22.00	54.00	22.00	285/400	71.25	A	6
Abdullah Rehman	GMS7	Abdul Rehman	55.00	21.00	55.00	22.00	44.00	12.00	45.00	22.00	276/400	69.00	B++	7
Dua Gul Ismail	GMS8	Muhammad Ismail	43.00	23.00	55.00	22.00	44.00	11.00	54.00	22.00	274/400	68.50	B++	8
Muhammad Zakria	AMS96352	Muhammad Shafiq	66.00	2.00	44.00	22.00	33.00	12.00	54.00	23.00	256/400	64.00	B++	9
Sarah Ilyas	AMS789	M Ilyas	64.00	2.00	44.00	22.00	33.00	12.00	54.00	22.00	253/400	63.25	B++	10
Shah Alam	AMS85241	Imtiaz Ali	44.00	1.00	72.00	22.00	33.00	12.00	45.00	23.00	252/400	63.00	B++	11
Mustafa Ghulam	GMS5	Shakir Khan	34.00	5.00	55.00	22.00	55.00	12.00	45.00	22.00	250/400	62.50	B++	12
Amlad	AMD0001	AMD MAmdms	33.00	7.00	63.00	22.00	33.00	12.00	54.00	22.00	246/400	61.50	B++	13
Welcome Back, Muhammad Ilyas (Super Admin) Current Session: 2023-24 <small>Muhammad Sarhan Qaisar   Sarhan Qaisar</small>			34.00	4.00	44.00	22.00	20240 UNAZ SERVICES LTD	11.00	54.00	22.00	235/400	58.75	About Support Purchase Help	

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Click on the Print Green Button to print the report.

**Template Marks Report:**

1. Select Template
2. Select Class
3. Select Section = Click on Search

The screenshot shows the 'Template Marks Report' page. At the top, there are navigation tabs: 'Subject Marks Wise Report', 'Template Marks Report' (selected), 'TB Exam', 'Exam Scheduling', 'Observation', 'Assessment', 'Print Marksheet', and 'Setting'. Below these are three dropdown menus for 'Template \*' (set to '3rd Term Aggregate Report Card'), 'Class \*' (set to 'Play Group'), and 'Section \*' (set to 'A'). A blue 'Search' button is next to them. On the right, there are green buttons for 'Print Option' and 'Print'. Below the filters is a yellow header for the table: 'Template Wise Report' with a sub-header '1st Term 1st Exam (30) + 2nd Term 1st Exam (30) + 3rd Term 1st Exam (40)'. The table has columns for Student, Admission No, Class, Date Of Birth, 1st Term 1st Exam, 2nd Term 1st Exam, 3rd Term 1st Exam, Overall Marks, Percentage (%), Grade, and Rank. The table lists 13 students with their respective marks and percentages. At the bottom, there is a footer with a welcome message, user information, and navigation links.

Student	Admission No	Class	Date Of Birth	1st Term 1st Exam	2nd Term 1st Exam	3rd Term 1st Exam	Overall Marks	Percentage (%)	Grade	Rank
Ubaid Ullah	GMS1	Play Group (A)	05-Feb-2017	198/400	302/500	0/400	169.80/600	28.30	F	5
Anam Abid	GMS2	Play Group (A)	05-Feb-2017	209/400	303/500	0/400	174.50/600	29.08	F	2
Darab Abid	GMS3	Play Group (A)	05-Feb-2017	229/400	292/500	0/400	179.20/600	29.87	F	1
Nangyal Zia	GMS4	Play Group (A)	05-Feb-2017	218/400	290/500	0/400	174.20/600	29.03	F	3
Mustafa Ghulam	GMS5	Play Group (A)	05-Feb-2017	220/400	250/500	0/400	163.00/600	27.17	F	9
Eman Hassan	GMS6	Play Group (A)	05-Feb-2017	211/400	298/500	0/400	173.80/600	28.97	F	4
Abdullah Rehman	GMS7	Play Group (A)	05-Feb-2017	190/400	276/500	0/400	158.80/600	26.47	F	12
Dua Gul Ismail	GMS8	Play Group (A)	05-Feb-2017	200/400	274/500	0/400	162.20/600	27.03	F	10
Abu Talha	GMS9	Play Group (A)	05-Feb-2017	209/400	285/500	0/400	169.10/600	28.18	F	6
Muhammad Sanan Qaisar	GMS10	Play Group (A)	05-Feb-2017	200/400	235/500	0/400	150.50/600	25.08	F	14
Sarah Ilyas	AMS789	Play Group (A)	16-Jul-2014	220/400	253/500	0/400	163.90/600	27.32	F	8
Muhammad Zakria	AMS96352	Play Group (A)	13-Jan-2016	211/400	256/500	0/400	161.20/600	26.87	F	11
Shah Alam	AMS85241	Play Group (A)	04-Jan-2017	202/400	252/500	0/400	156.40/600	26.07	F	13
Amjad	AMID0001	Play Group (A)	04-Mar-2024	229/400	246/500	0/400	165.40/600	27.57	F	7

Click on the Print Green Button to print the report.

Hope this presentation might have cleared the whole process of Term Base Examination Management Process, But contact our dedicated support team at any time if further support is needed. Thanks

**AIMS (Advanced Institutional Management System)**